

**BELMONT PARENT ADVISORY COMMITTEE MEETING
HELD AT BELMONT SECONDARY SCHOOL**

January 16, 2007

	DISCUSSION	ACTION BY
IN ATTENDANCE	Dianne Kanstrup, Marilyn Roebuck, Corrie Stevenson, Nel Keath-Humphrey, Diane Stout, Annemarie Holmwood, Dr. Don Grant	
CALL TO ORDER	7:10 pm	
APPROVAL OF AGENDA	Agenda was circulated and approved.	
APPROVAL OF MINUTES	Minutes of November 16, 2006 were reviewed and approved.	
PRESIDENT'S REPORT	<p>Career Day scheduled for Feb.20th. There has been an issue with floor mats and discussion followed regarding ways to eliminate the problem, ie roll out portable flooring (expensive and difficult to store). Possible suggestion is to have the district purchase for use by all schools in district (cost appr \$7,000). Suggestion that this may be an extra curricular purchase through PAC/Society. Dr. Grant will investigate.</p> <p>Volunteers are needed for Career Day – Set up 8-10, Serving refreshments 10-12, Clean up 12-2. Dianne Kanstrup and Nel Keath-Humphrey volunteered to arrive at 8. There will also be Leadership students and some parents on hand to assist.</p> <p>Speaker arranged for Feb meeting – Steve will speak about the Counselors Suite and Clinic (appr 20 minutes)</p> <p>Prom meeting scheduled for Jan.17th (earlier first meeting postponed due to bad weather) Meeting in room 130 at Belmont.</p> <p>School Fees Forum set for Jan.22nd in the North Gym.</p> <p>SPEAC workshop (Parents the 5th Element) set for Feb.10th at 8:15am-4:15pm at Spectrum School.</p> <p>School Planning Council reports that they are going to go with the same goals as established last year. Transitioning being the primary focus. Suggestions that leadership students would attend middle schools with counselors and be involved in interviews when new students arrive at Belmont.</p>	<p>Dr. Grant</p> <p>Dianne Kanstrup Nel Keath-Humphrey</p> <p>Dianne Kanstrup will supply Diane Stout with copy of plan.</p>
TREASURER'S REPORT	All receipts are now in for the Student Painting mural costs and are \$115 over budget. Discussion about the need for any overages to be requested from PAC not expected. Dr. Grant will investigate with teacher involved in painting project. It was noted that both	Dr. Grant

	<p>Science Dept and Math Dept were over budget and PAC covered both these costs. Nel advised that the teacher involved has already been reimbursed by the office. Noted that there was a process in place to submit all invoices to PAC and not pay from office. Nel will discuss with Kaye (office) and confirm previous process for payments.</p> <p>MOTION by Marilyn Roebuck, second by Annemarie Holmwood that PAC cover the overage of \$115.77 for a total cost of \$615.77 for the Student Paint project (Art Dept). All in favour. Passed.</p> <p>Noted that Science Dept also has submitted an invoice for delivery of microscopes.</p> <p>MOTION by Marilyn Roebuck, second by Annemarie Holmwood that PAC cover the overage of \$60.95 for delivery of microscopes. All in favour. Passed.</p> <p>A new request was presented by Cheryle Taylor, Public Health Nurse for \$100 to cover costs for quit smoking packs. (info attached)</p> <p>MOTION by AnneMarie Holmwood, second by Nel Keath-Humphrey that PAC donate \$100 to Cheryle Taylor. All in favour. Passed.</p> <p>There was discussion regarding the figures noted on the attached breakdown of the One Time Grant regarding \$4200 left from purchase of computer stations. Some of the cost of the computer stations was paid from a different grant resulting in funds left which may be used to pay invoices for the outside garbage cans. Dr. Grant will investigate the invoices for the garbage cans, and also investigate the possibility of recycle cans.</p> <p>Marilyn suggested that any departments that were under budget be given the excess funds since others went over budget and were covered.</p> <p>Question arose regarding signing authority on the One Time account. Diane Stout will investigate from last year PAC minutes.</p> <p>Discussion regarding the English Dept request to use part of their funds to purchase a new set of books with part of their \$1000 (original request was for funds to be used for guest Speakers).</p> <p>MOTION by Corrie Stevenson, second by Diane Stout that the English Dept have the option of using their \$1000 fund for the purchase of books as well as guest Speakers.</p>	<p>Nel Keath-Humphrey</p> <p>Dr. Grant</p> <p>Diane Stout</p>
<p>PAC/SOCIETY REPORT</p>	<p>Copy of attached of cheques and expenditures. Overbudget costs were a result of teams qualifying for Islands and Provincials. Note</p>	

	<p>that grants may be available from Prov Gov't to offset some of the expenses for teams qualifying for Provincial levels. (this may come in due course to PAC).</p> <p>Note in last minutes regarding Sonia submitting letter of request to Society for bench costs. Dianne Kanstrup will get actual cost of benches and Corrie will investigate with Society as per last PAC minutes. Dr. Grant advised he will get invoices for the benches and forward to Corrie.</p>	<p>Dianne Kanstrup Dr. Grant Corrie Stevenson</p>
SPEAC REPORT	No report available.	
PRINCIPAL'S REPORT	<p>No staff meeting was held in December. List attached of upcoming events. 10,000 Tonight received over 16,000 items – kudos to Cam and Meagan for their organization and they will be attending the next Board meeting to receive a special thank you) Feb. 16th is a Tri-District Professional Development Day. Michelle Choma, would like to speak to PAC regarding Camosun partnership. Dr. Grant will discuss possible date of April PAC meeting. (Suggestion to ensure Grade 11 parents are invited)</p> <p>Dr. Grant spoke to the overstaffing issue at Belmont due to projections not being met. Sem II requires some reductions, ie eliminations of some classes. Counsellors have already worked on changes although students are not yet aware of which classes have been eliminated. Some smaller classes have been grouped into a larger class. Dr. Grant will check if counselors have spoken with those students affected by the changes.</p>	<p>Dr. Grant</p> <p>Dr. Grant</p>
PROM REPORT	Nothing to report. First meeting was postponed until January 17 th .	
NEW BUSINESS	No new business.	
OLD BUSINESS	<p>Constitution has yet to be amended. Suggestion that we ask for a copy of constitutions from other schools in the district and outside the district (in particular secondary level) and copy for PAC Executive to review independently. A meeting could then be scheduled for March (date to be determined) where the constitution could be amended. Diane Stout will call other schools for copies. Dianne Kanstrup will follow for meeting date in March.</p>	<p>Diane Stout Dianne Kanstrup</p>

Meeting adjourned at 8:40 pm

NEXT MEETING February 13, 2006

Diane Stout
Secretary

Dianne Kanstrup / Marilyn Roebuck
Co-Presidents