

**BELMONT PARENT ADVISORY COMMITTEE MEETING  
HELD AT BELMONT SECONDARY SCHOOL**

**June 12, 2007**

	<b>DISCUSSION</b>	<b>ACTION BY</b>
<b>IN ATTENDANCE</b>	Dianne Kanstrup, Annemarie Holmwood, Stephanie Longstaff, Corrie Stevenson, Nel Keath-Humphrey, Diane Stout, Andi Hardy, Heidi Harms, Cheryl Bowlier, Sandy Repas	
<b>CALL TO ORDER</b>	7:10 pm	
<b>APPROVAL OF AGENDA</b>	Agenda was circulated and approved	
<b>APPROVAL OF MINUTES</b>	Minutes of May 2007 meeting were reviewed and approved. <b>MOTION by Annemarie Holmwood, second by Cheryl Bowlier to accept. All in favour.</b>	
<b>PRESIDENT'S REPORT</b>	<p>Dianne Kanstrup read an email from Marilyn Roebuck (Pac Co-President) which was sent to Dr. Grant (copy attached).</p> <p>BCCPAC information attached including their latest mailout and information regarding playground funding for elementary and middle schools, and crystal meth information for secondary schools. Also information regarding meeting facilitation.</p> <p>SPEAC will have a new schedule next year and are suggesting holding their meetings at various schools instead of the Board office. They are also suggesting inviting students to attend their meetings. Letters from SPEAC are attached.</p> <p>Dianne noted that she had received a request from a parent asking PAC to draft a letter to the Principal regarding a Grad ceremony speech. This parent felt the last speech contained inappropriate content. After group discussion, we were reminded that PAC's position is to assist parents in advocating for their students, not to step in and advocate for them. To that end, it was decided that we (Dianne) suggest to the parent that they write a letter to Dr. Grant with cc's to PAC, SD62 Board Office and SPEAC.</p>	Dianne Kanstrup
<b>TREASURER'S REPORT</b>	<p>Nel advised that funds allocated at the last meetings have not yet been disbursed. The actual balance is \$8405.72.</p> <p>Fund from the One Time Grant yet to be disbursed will be transferred to the PAC account in order to clear out the account. Drama Curtains \$1900 (actual cost will be \$2300 – refer info later) English Dept \$714.72 adjustment, \$285.28 left to spend – they will be advised of this amount still available Benches – \$3000 for the purchase of outdoor benches for the back</p>	

	<p>of school (not yet arranged)  Music Dept - \$3000 for instrument rental/repair will be transferred to the Music Dept Instrument Rental account.  Belmont Society - \$1000 requested by the Golf Tournament will be disbursed when requested by Mr. Lowe  Foods – camera to be purchased – transfer to PAC account  Career Fair – transfer to PAC account.  After all above amounts have been transferred to the PAC account there will be \$108.83 left to cover bank fees, etc. and any residual amount will be transferred to the PAC account.  Kindness Crew have not yet been booked for September. There was discussion regarding organizing a date to coincide with Dunsmuir and Spencer. Dr. Grant was to have looked into this and will be asked to coordinate with Dunsmuir and Spencer right away in order to book them for September. Funds will be available in the PAC account if they require a deposit.  There will be \$2605 left in the PAC account when all is settled.</p> <p><b>MOTION by Stephanie Longstaff, second by Corrie Stevenson to increase the amount funded to the Drama Department for the purchase of curtains from \$1900 to \$2300. All in favour. Passed.</b></p> <p><b>MOTION by Stephanie Longstaff, seconded by Annemarie Holmwood that PAC prepare a letter to Dr. Grant requesting benches for the students be purchased with the \$3000 available.</b></p> <p>Note re SPEAC registration increase from \$15 to \$50 followed by discussion as to whether or not we want to be members of SPEAC. The additional cost will help to cover events such as speakers and presentations of interest to all PACs.</p> <p><b>MOTION by Corrie Stevenson, second by Annemarie Holmwood that PAC pay the \$50 registration fee to SPEAC/BCCPAC. All in favour. Passed.</b></p> <p>Dianne Kanstrup noted that the upstairs classrooms (35 in total) are especially hot this time of year, and that is the area where the exams are written. In order to make it a little more comfortable for the students it was suggested that we purchase fans for those rooms. After discussion it was decided that rooms on the lower floor also get hot and stuffy.</p> <p><b>MOTION by Annemarie Holmwood, second by Cheryl Bowler that PAC spend \$1000 to purchase fans to be placed firstly in the second floor classrooms (35) then lower level as needed. The fans will be marked with the classroom numbers and indication that they were presented from PAC. All in favour. Passed.</b></p> <p>(note- Dianne will shop for the best price to purchase as many as possible for the \$1000. Volunteers may be needed to help assemble)</p>	<p>Dr. Grant</p> <p>Dianne Kanstrup or Marilyn Roebuck</p> <p>Diane Kanstrup</p>
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<b>PAC/SOCIETY REPORT</b>	Corrie noted that she has nothing to report.	
<b>SPEAC</b>	Stephanie noted everything has already been brought to PAC's attention earlier in the meeting.	
<b>SPC REPORT</b>	<p>Preliminary outline of the school plan was to be presented, however, it was noted that it was the wrong copy. Dianne read the 3 Goals of SPC – 1) improve communication, 2) improve transition (into Belmont, within Belmont and beyond Belmont), 3) address diverse learning needs</p> <p>Discussion of SPC followed and the need for new members next year (both Dianne Kanstrup and Marilyn Roebuck will be off the committee next year).</p>	
<b>FRENCH IMMERSION REPORT</b>	No report available from Carol Brown.	
<b>PRINCIPAL'S REPORT</b>	No report available from Dr. Grant.	
<b>PROM REPORT</b>	Cheryl Bowlier gave an update on Prom – everything is a go for this Friday, tickets are all handed out. VIP is on site for photos and question arose as to whether we receive any fallout from the pictures. Cheryl will investigate.	Cheryl Bowlier
<b>NEW BUSINESS</b>	No new business	
<b>OLD BUSINESS</b>	<p>Constitution has been posted on the Belmont website for the past month.</p> <p><b>MOVED by Stephanie Longstaff, second by Nel Keath-Humphrey that the new Constitution be accepted as Belmont Parent Advisory Constitution. All in favour. Passed.</b></p> <p>Diane asked whether PAC would be providing information to the Goldstream Gazette regarding the graduating students as had been mentioned earlier in the year. After discussion, it was</p> <p><b>MOVED by Stephanie Longstaff, seconded by Nel Keath-Humphrey that PAC spend \$400 to ensure our Graduating class are honoured in a photo edition of the Goldstream Gazette.</b></p> <p>Dianne Kanstrup will ensure the Gazette is contacted and make arrangements for the photos.</p>	Dianne Kanstrup

	<p>It was suggested that PAC ensure there is a plaque to honour Julie Sahota for all the work she does in arranging the Awards Night.</p> <p><b>MOVED by Nel Keath-Humphrey, second by Annemarie Holmwood that PAC spend \$50 to purchase a plaque thank Julie Sahota for all the work in arranging the Awards Night. All in favour. Passed.</b></p>	Dianne Kanstrup
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Meeting adjourned at 9:30 pm.

**NEXT MEETING SEPTEMBER, 2007.**

Diane Stout  
Secretary

Dianne Kanstrup / Marilyn Roebuck  
Co-Presidents