



BELMONT ACE IT DUAL CREDIT AUTOMOTIVE PROGRAM APPLICATION

Program Requirements

Applicants **must** meet the following requirements in order to be admitted to the ACE IT Dual Credit Automotive Program.

Students must:

1. be fifteen years of age, or older and currently enrolled in grade 10 or 11.
2. have their parent's/guardian's written permission.
3. demonstrate an interest and a level of maturity suitable for a college level course and a work environment.
4. be able to make provisions for their own transportation to and from work experience job site.
5. attend an information meeting with their parents/guardians.

Documentation to be Submitted with Application

Applicants must:

1. provide a resume
2. provide a cover letter to include:
 - a) an outline of your career plans and why you wish to be admitted to the program.
 - b) specific skills which will help you to be successful in the program including previous automotive training/experience and courses you have taken.
 - c) information on knowledge about the trade.
3. complete a completed ACE IT Dual Credit Automotive Program application.
4. have your counselor complete the 3 Year Education Plan.
5. provide a copy of your most recent secondary school marks.

Interview

Applicants will be required to attend a short interview (fifteen or twenty minutes) with the program teacher. Student will be contacted regarding times for the interview.

Signatures

• PARENT'S/GUARDIAN'S SIGNATURE

"I hereby state that I grant permission for my son/daughter to participate in the ACE IT Dual Credit Automotive Program."

Signature _____ Date _____

• APPLICANT'S SIGNATURE

"I certify that all statements on this application are true and complete."

Signature _____ Date _____

BELMONT ACE IT DUAL CREDIT AUTOMOTIVE PROGRAM APPLICATION--Please print

Personal Information

Surname (Last Name) _____

Given Names _____
First Middle

Preferred First Name _____

Date of Birth ____/____/____
Day Month Year

SIN _____ PEN _____

Present School enrolled in: _____

Parent/Guardian Names _____

Do you have an employer in this trade field who will hire you? Yes No

If yes, indicate: Company Name _____

Contact Person's Name _____ Bus. Phone _____

Mailing Address

Number/Street _____ City _____

Postal Code _____ Home Phone _____ Work Phone _____

E-mail Address _____

Emergency Contact

Surname (Last or Family Name) _____ Given Names _____

Relationship to Applicant _____ Home Phone _____ Bus./ Cell Phone _____
_____ (____) _____ - _____ (____) _____ - _____

Medical Information

BC Personal Health Care Number _____

Family Doctor (name) _____ Bus. Phone _____

Please note any medical/physical problems that the school/employer should be aware of or that might affect performance (i.e. Allergies, Epilepsy, etc.) _____

Note:

1. Ensure you have included and considered your graduation requirements in your Education plan.
2. You may need to modify your timeline to achieve your graduation requirements & participate in the program.
3. Complete the 3 Year Education plan in full beginning with your current year.
4. Do not implement any timetable changes until you have college confirmation of acceptance.
5. Include the **PB and SSA Credits** in this plan (courses in **bold** in the following samples)

Date: _____ **Student Name:** _____

Program: _____

3 YEAR EDUCATION PLAN

Students are required to complete a minimum of **80 credits** (equivalent to 20 four-credit courses) in Grades 10 – 12 for graduation. Most students choose to complete more than 80 credits.

1. Required Courses - 52 credits in courses listed below:

Language Arts 10 – 4 credits	Language Arts 11 – 4 credits
Fine Arts or Applied Skills 10, 11, or 12 - 4 credits	Social Studies 11, Civics 11 or First Nations 12 – 4 Credits
Science 10 - 4 credits	Mathematics 11 or 12 - 4 credits
Mathematics 10 - 4 credits	Science 11 or 12 - 4 credits
Physical Education 10 - 4 credits	Language Arts 12 – 4 credits
Planning 10 - 4 credits	Graduation Transitions – 4 credits
Social Studies 10 - 4 credits	

Note: Graduation = Minimum 4 Grade 12 level courses + Graduation Transitions.

2. Elective Courses – 28 credits Students can choose to complete elective requirements through the Camosun Partnership – Dual Credit Programs/Courses (**PSIB Credits**) and/or Secondary School Apprenticeship Program (**SSA Credits**)

Grade 10	Grade 11 Semester 1	Grade 11 Semester 2	Grade 12 Semester 1	Grade 12 Semester 2
Credits:	Credits:		Credits:	
Total Credits Earned (Required + Elective) =				

Student Signature

Teacher/Counsellor Signature

Carpentry Apprenticeship Information Interview

STEPS TO FOLLOW:

- Start with contacts you already have: friends, relatives, co-workers, neighbours ... perhaps use the Yellow Pages, Internet sources or Chamber of Commerce.
- Arrange the interview ... by phone, fax or e-mail.
- Dress appropriately, arrive on time, be polite and be sure to thank the person you interviewed.

Employer/Title _____

Company/Address _____

E-mail/Website _____

THE QUESTIONS:

1. What work does a carpenter perform on a typical day? (current projects)

2. What technical training is required to be a carpenter? Does the company provide wages or tuition during technical training?

3. What other work branches off from your trade's qualification?

4. What personal qualities or abilities are important for being successful in this job?

5. What part of this job do you find most satisfying? Most challenging?

6. What was your career pathway toward your trade?

7. How do you see jobs in this field changing in the future (i.e. new technology)?

8. How has this work affected you physically over the years?

9. What advice would you give a person entering this field?

10. What is the salary range for various levels in this career field? What lifestyle can a carpenter afford?

11. Which professional journals, organizations or websites would help me learn more about this field?

12. Who do you know that could give me further information about a related trade and may I use your name as the referral person?

Signatures:

Student _____

Agency Representative _____

Date: _____